



Providing a Child Safe Environment

Policy Statement

Castle Hill Pre-School Kindergarten Inc. recognises the importance of providing a safe environment for all children at our service. All children have the right to experience quality education and care in an environment that safeguards and promotes their health and safety.

Goals - What are we going to do?

The education and care setting will:

- Ensure that children are adequately supervised at all times;
- Organise rooms and environments to minimise risks to children;
- Monitor and minimise hazards and safety risks in the environment;
- Implement our *Child Protection* and our *Incidents, Injury, Trauma, Illness Policies*;
and
- Take every reasonable precaution to protect children being educated and care for by the service from harm and from any hazard likely to cause injury.

Strategies - How will it be done?

Supervision

The Approved Provider will:

- Ensure that sufficient numbers of educators are employed to ensure adequate supervision of children at all times; and
- Adopt policies and procedures to protect children being educated and cared for by the service from harm and from any hazard likely to cause injury.

The Nominated Supervisor will:

- Ensure adequate numbers of educators are on duty to meet ratio and qualification requirements and to ensure adequate supervision of children at all times;
- Engage casual staff as appropriate;
- Ensure staff are aware of the need for adequate supervision of children at all times.
- Ensure all staff are aware of the policies and procedures regarding supervision and hazard risk assessment.

Educators will:

- Supervise children within their room/group at all times;
- Inform the Nominated Supervisor whenever supervision is inadequate within their room to ensure the health and safety of all children.



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Organisation of Rooms and Environments

The Approved Provider will:

- Make sufficient allowance within budgets to allow for the maintenance and/or replacement of worn and damaged equipment and resources which may provide safety risk for children.

The Nominated Supervisor will:

- Organise repairs and maintenance to equipment and environments in a timely manner.

Educators and staff will:

- Organise indoor and outdoor spaces to ensure risks to the health and safety are minimised; and
- Inform the Nominated Supervisor of repairs and/or maintenance needed within the service to ensure the health and safety of children.
- Determine appropriate ways to eliminate or control identified hazards;
- Review risk assessments after any serious incident report is made to the Department of Education and Communities;
- Report any risks or hazards within the service to the Nominated Supervisor as soon as possible.

Child Protection

The Approved Provider, Nominated Supervisor and Educators and Staff will comply with the requirements of the service's child protection policy to ensure the minimisation of children's risk to harm.

Evaluation

Children are healthy and safe at our service and the number of serious health and safety incidents is reduced over time.